

Please read the following information carefully before signing and returning the Rental Agreement.

1. RENTAL POLICIES

- a. **PRELIMINARY GROUP COUNT:** We understand that we must set a preliminary group count in order to book a retreat. We cannot expect to bring more than our preliminary group count unless Arrowhead Bible Camp has available facilities and we have made the necessary arrangements with the camp office.
- b. **PAYMENT:** We are responsible for full payment of actual group count or no less than 80% of the preliminary group count, whichever is greater. Full payment must be made prior to departure unless previous arrangements have been made with Arrowhead Bible Camp in the form of one check payable to Arrowhead Bible Camp for the entire amount owed.
- c. **DEPOSIT:** We agree to pay a deposit amount of \$100.00 or 10% of the total group cost using the preliminary group count, whichever is greater.
- d. **RETURN DATE:** It is understood that if this contract and the indicated deposit are not returned to Arrowhead Bible Camp on or before the date shown on this contract, Arrowhead Bible Camp is free to negotiate with another group for the rental dates indicated.
- e. **CANCELLATION:** We understand that we if we cancel our agreement with Arrowhead Bible Camp 60 days or more prior to our camping date, half of the deposit will be refunded. After that date, it will be considered non-refundable and non-transferable.
- f. **FURTHER COMMUNICATION:** We agree to notify Arrowhead Bible Camp no less than 4 days prior to our arrival date with the following information: (1) final group count, including the number of males and females and (2) group's daily schedule and equipment/program needs.
- g. **GROUP ROSTER:** We agree to provide Arrowhead Bible Camp with a roster containing the names, addresses, and phone numbers of each person in our group. We understand that this information will not be used for any personal or commercial purpose and is required only in accordance with Wisconsin State Code HFS 175.15(1).
- 2. **BELIEFS:** We agree to respect the beliefs of Arrowhead Bible Camp as set forth in Missions Statement, Core Values, and Statement of Faith, and to do nothing by word or act, or allow any member or speaker to do so likewise, that will in any way detract from or be contradictory to the same.
- 3. **ORIENTATION:** We understand that our group is to plan for a brief (10 min.) welcome and orientation time after arrival and prior to any camp activities. Arrowhead Bible Camp reserves the right to share its distinctives during this orientation.
- 4. **GROUP CONDUCT:** We agree to abide by the guidelines described in this contract and those posted on the grounds or communicated by Arrowhead Bible Camp staff. The signer accepts the responsibility of communicating these guidelines to the participants and will follow through to ensure compliance.
- 5. **EQUIPMENT:** There is no cost for the use of camp equipment, except for replacement or repair of damages.

- 6. **PROGRAM ACTIVITIES:** Our group is to know and cooperate with the following guidelines for Arrowhead Bible Camp's program activities as well as the posted safety guidelines at each activity area.
 - a. There is no use of the waterfront, archery range, air rifle range, broomball court, tubing hill, or ski trails except at scheduled times under adult supervision.
 - b. Our group must provide supervision for all activities unless otherwise directed by camp staff.
 - c. A certified lifeguard must be on duty for swimming and all watercraft activity involving youth (under the age of 18) not accompanied by an adult.
 - d. While the waterfront is open, a ratio of 1:50 (or any fraction thereof) for certified lifeguards to swimmers must be maintained alongside an overall ratio of 1:10 for staff members to swimmers.
 - e. Our group must utilize an established check-in/check-out system for persons using the waterfront.
 - f. Swimming after dark is not permitted.
 - g. All boaters must wear a properly-fitted lifejacket.
 - h. Fishers aged 16 and older must have a valid Wisconsin fishing license.
 - i. Fishing is not permitted around the swimming and boating areas. Additionally, fish hooks and fishing equipment will not be left in boats, the swim shed, or the boathouse.
- 7. **CLEANING/DAMAGES:** We understand that it is our responsibility, wherever reasonable, to place in order all facilities we occupy. Our leaders are expected to maintain order at all times and prevent damage to Arrowhead Bible Camp's property. It is understood that Arrowhead Bible Camp will charge our group accordingly for damages incurred by us, including unnecessarily discharged fire extinguishers.
- 8. **RESTRICTIONS:** We understand that alcoholic beverages, illegal drugs, fireworks, and pets are not permitted on Arrowhead Bible Camp's property. Smoking is not permitted in any building. We also understand that ATVs, trail bikes, and snowmobiles are not allowed on Arrowhead Bible Camp's trails.
- 9. **ADULT SUPERVISION:** We agree to provide adequate adult supervisions for all groups of minor children, including overnight adult supervision for each cabin unit where minor children are lodged as per the ratios found in the table below. We also understand that there is to be no visiting of the opposite sex in sleeping rooms, except for families.

Camper Age	Staff to Overnight Campers	Staff to Day Campers
4-5 years	1:5	1:6
6-8 years	1:6	1:8
9-14 years	1:8	1:10
15-18 years	1:10	1:12

- 10. **GROUND USE:** Arrowhead Bible Camp reserves the right to book additional groups simultaneously if facility capacity allows. In that event, we understand that we must encourage



those in our group to show due respect to the other guests, and we understand that the use of Arrowhead Bible Camp facilities is not exclusively occupied by our group unless specifically contracted as such and that facilities assigned will depend on the number in specific groups here at the same time.

11. **NOISE:** We agree to control the audible level of noise on the grounds and understand that a noise curfew is in effect from 11:00pm until 6:00am daily.
12. **LOST AND FOUND:** All lost and found items will be kept for two weeks. If not claimed, they will be given away as deemed appropriate by Arrowhead Bible Camp.
13. **INJURIES/ILLNESS:** We understand that we are responsible for any and all medical needs, with Arrowhead Bible Camp assisting only in obtaining medical treatment.
14. **HEALTH SUPERVISOR:** We understand that if our stay is for 3 nights or less and our group contains members under the age of 18 that are not accompanied by their legal guardian, then we are responsible to assign our own health supervisor. This health supervisor must, at minimum, hold a current certificate for (1) the completion of the American Red Cross community first aid and safety course or its equivalent and (2) a current certificate for the completion of a course for adult, child, and infant CPR, as per Wisconsin State Code HFS 175.14(5.3).
15. **HEALTH HISTORY FORM:** We understand that our group leader must have in his or her possession a signed health history and medical release form for each camper in the group under the age of 18 who is not accompanied by a legal guardian. These forms must be submitted to the Arrowhead Bible Camp office upon check-in to be copied and filed, after which the originals will be returned to our group leader.
16. **MEDICATIONS:** We understand that all medication (prescription and non-prescription) must be in the possession

of the health supervisor and will be distributed by him or her as needed (exception – campers may carry an inhaler for asthma).

17. **INSURANCE:** We understand that we are responsible for the medical insurance of our group's members. We must provide comprehensive general liability and secondary medical insurance to cover our group activities while at camp. We agree to provide a **Certificate of Liability Insurance** that lists **Arrowhead Bible Camp, 30765 117th Street, New Auburn, WI 54757** as **Additional Insured** along with our rental agreement. The certificate must indicate limits of coverage which are not less than \$1,000,000 each occurrence for general liability and \$3,000 medical payments. Arrowhead Bible Camp provides excess medical coverage up to \$5,000 per accident/individual to help with unpaid medical expenses not covered by the injured individual's insurance. Arrowhead Bible Camp's coverage is excess to the limit of our group's coverage as outlined on its insurance certificate. We agree to indemnify and save Arrowhead Bible Camp harmless from all damages, judgments, expenses, attorney's fees, and compensation arising out of personal injury, death, or property damage sustained in whole or in part by any or all persons whatsoever as a result of or arising out of any act or omission of our group, its agents or employees, or caused by or resulting from any activity related to the program being conducted by our group, or use of Arrowhead Bible Camp facilities, or cancellation/closure of camp due to natural disaster or emergency.
18. **EMERGENCY CONTACT:** The phone number for Arrowhead Bible Camp is (715) 967-2140. We are to leave this phone number with the appropriate adults at our home business/church. Our group's business/church should also be given a list of all group members and phone numbers.



MISSION STATEMENT

Arrowhead Bible Camp is dedicated to making disciples of Jesus Christ through a camp ministry.



CORE VALUES

As an organization...

We value each individual person because they were made in God's image and Christ died for them. We encourage each individual to trust in Christ, to become His obedient follower, and to become a servant leader. We treasure the Bible as our only authority, which guides all our activities and teaching. We are convinced that God's grace is the essential foundation for a person's relationship with Him and others. We believe the most significant impact in a person's life occur in small groups or in one-on-one settings. We believe that the development of healthy relationships is essential for growing to maturity. This begins with getting to know God, then ourselves and others. We seek to develop a sense of community and teamwork among campers and staff. We promote an appreciation and stewardship of God's creation. We believe that recreation, camping skills, and the outdoor setting can encourage people to accelerated personal and spiritual growth.



STATEMENT OF FAITH

Our Statement of Faith is that which the Evangelical Free Church of America has adopted.

